



Board Update

April 2019

Kia ora

It is hard to believe it is the last week of term already! In this short board update we outline the board of trustees' elections process and remind you about school policies we are seeking feedback on this term.

Triennial board of trustees' elections

As outlined in our last board update, we have three parent representative vacancies on the board of trustees that need to be filled this year. The three positions up for election are currently held by Anthony Taylor, Sarah Lewis and me. Angela Ogier and Rick Teal remain in the board until late 2020.

At our board meeting last week, we agreed the dates relating to an election if more than three people are nominated.

Event	Date
Call for nominations	Friday 10 May
Nominations close	Noon Friday 24 May
Voting papers sent by (if required)	Wednesday 29 May
Voting closes (if required)	Noon Friday 7 June
Count votes (if required)	Thursday 13 June
New board members take office	Friday 14 June

Nominations papers and voting papers, if required, will be sent to parents via post (a Ministry of Education requirement).

If you are thinking about nominating yourself, or someone else we encourage you to check out the outline of skills and qualities the board is seeking from parent representatives.

If you have any questions, please get in touch with our returning officer, Judy Cosgriff (office@khandallah.school.nz).

We seek your feedback on policies

A reminder about school policies that we are seeking feedback on by the end of term 1. The following is an outline of the policies we invited you to provide feedback on in the March Board Update.

Each term the board of trustees' reviews some of our policies to make sure they are still fit for purpose. As part of these reviews we appreciate feedback from parents. We are seeking feedback on our Alcohol/Drugs and Other Harmful Substances policy in term 1.

We encourage you to look at the above policy and provide feedback. The policy can be viewed via School Docs (<http://khandallah.schooldocs.co.nz/index.htm?toc.htm?7043.htm>) and using the following login details:

Username: khandallah

Password: kaukau

Once in School Docs, you can click on any of the policies for review, read them and provide feedback by clicking on the 'Under Review Term 1, 2019' button at the top of the page.



Late last year the school was scheduled to consider a 'Religious Instruction' policy. Rather than rush this process, the board decided to create the policy in Term 1 this year. We have drafted what we believe to be a straightforward religious instruction policy for Khandallah School. We would now like your feedback on this policy.

The policy can be viewed via School Docs: <http://khandallah.schooldocs.co.nz/27011.htm>.

To submit feedback please click the feedback button on the policy page or use this link : <http://feedback.streamliners.co.nz/Schooldocs/feedback.aspx?id=27011&to=principal@khandallah.school.nz&cc=&Subject=Khandallah%20School%20Feedback%20re:%20Khandallah%20School%20Religious%20Instruction%20-%20No%20RE>

Please submit feedback by the end of Term 1 2019.

As always, if you want to discuss any of the above or want to talk, please get in touch with me directly or send the board an email at bot@khandallah.school.nz.

Shaun Twaddle (chair)

on behalf of the Khandallah School Board of Trustees

Parent representatives – skills/attributes sought

Khandallah School is looking for nominees to be put forward to stand for the board of trustees election this year in June.

With three board members coming up for election, we are particularly conscious of the need to encourage representation of the following skills/attributes:

- Property Management (construction, maintenance, project management)
- Financial understanding (accounting practice and oversight)
- Knowledge of education from a parent perspective
- Gender (keeping a balance of genders)
- Iwi, hapu links
- Diverse cultural group/s
- LGBTQI representation
- Active community links (charities, community groups)

Having a diverse skill base helps us 'share the load' as a board, while having diverse board members helps us ensure all voices from the community are being heard.

General skills that are useful in the role are listed below. While you might not think that you have all these attributes, the biggest contribution you can make is putting yourself forward. The greater the number of candidates for the roles, the more chance we have of getting a diverse board that represents our community.

- Stakeholder management experience and a willingness to connect with members of the school community
- Being willing to contribute to a wide range of issues
- Willingness to commit the time needed to contribute towards the board activities and participate in meetings
- Listening objectively to all viewpoints
- An ability to 'disagree and commit' to decisions made as a board
- Planning and strategy
- Governance experience
- Policy analysis, drafting, and editing
- Experience managing people through an HR or HSE role