



**Board of Trustees
Meeting Agenda
Thursday, 19 September 2019
6:00pm in Staff Room**

1. Administration		
1.1. Present / Apologies		ST
1.2. Declaration of Conflict of Interest		All
1.3. Minutes of Previous Meeting – [1 August 2019]	5min	All
1.4. Matters Arising <ul style="list-style-type: none"> • Board hours 	5min	All
1.5. Correspondence	5min	ST
2. Board Discussions and Decisions		
2.1 2019 Annual Implementation Plan – Term 3 Update	15min	LG
2.2 Identifying Risks & Mitigation Strategy	10min	ST
2.3 Organisation / Staffing 2020	10 min	LG
2.4 Areas from Standing Item Reports for discussion	30min	ST
3. Standing Items		
3.1. Chairperson’s Report	As read	ST
3.2. Principal’s Report <ul style="list-style-type: none"> 3.2.1 Term 2 Attendance Report (MOE) 	As read	LG
3.3. Finance Report <ul style="list-style-type: none"> 3.3.1 Management Report – [31 July 2019] 	As read	SL
3.4. Property Report <ul style="list-style-type: none"> 3.4.1 Property Projects 2019 	As read	LG/ST
3.5. Policy Review	10min	RT
3.6. Community Engagement / The Khandallah Way	5min	AO/WY
3.7. Health, Safety & Wellbeing <ul style="list-style-type: none"> 3.7.1 Health & Safety Risk Matrix 3.7.2 School Camp Proposal 	10min	ALL
4. Meeting Closure		
4.1. Items for next meeting’s agenda <ul style="list-style-type: none"> • 	5min	All
4.2. Actions – Messages to staff / community	5min	

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5. In-Committee		
5.1 Principal Recruitment		All